



DEFENSE LOGISTICS AGENCY
DEFENSE ENERGY SUPPORT CENTER
8725 JOHN J. KINGMAN ROAD, SUITE 4950
FORT BELVOIR, VIRGINIA 22060-6222

IN REPLY
REFER TO DESC-CPA

AUG 26 2003

CONTRACTING INSTRUCTION (CI): 03-17
MEMORANDUM FOR CI Distribution

SUBJECT: Spreadsheet for Sales of Unusable Product

This CI is being issued in accordance with Section 2404 of title 10, United States Code. This regulation authorizes the sale of petroleum and natural gas by the Government when in the public interest. Consequently, this office is providing a spreadsheet for accurate record keeping of sales data by Commodity Business Units (CBUs).

This CI is effective immediately and expires upon inclusion of the attachment in the DEPI. Point of contact is Cheryl Creason, extension 8471.

GABRIELLA M. EARHARDT
DESC Center Senior
Procurement Official

Attachment:
DEPI coverage



DEFENSE ENERGY PROCUREMENT INSTRUCTION

PART 12

ACQUISITION OF COMMERCIAL ITEMS

12.500 Sales of Unusable Product

(101) In accordance with Section 2404 of title 10, United States Code, DESC is authorized to sell petroleum or natural gas if the sale is in the public interest. It is necessary to keep accurate records of any of these commercial transactions so that the Department of Defense is credited with the proceeds of any sales. As a result, a spreadsheet is provided at "Q-C-Contract Policy-SALES Spreadsheet" for all CBUs to record sales information. The fields to be filled in are: Solicitation Number, Type of Fuel, Date of Sale, Removal Date, Contractor, Contract Number, Amount, Price, Dollar Value, Location, Ship Date, Removal Cost (\$ per gal.), Total Removal Cost, Estimated Reprocurement Cost, Amount Saved, Buyer, Division, Notes.

Attachment